

Cash Reserves Policy

Approval Date: October 2024
Review Date: October 2026

Approval Authority: LUSA Executive
Contact Officer: LUSA President

Purpose

The purpose of this policy is to outline the amount of cash reserves LUSA should hold in reserve in order to operate sustainably, stay financially viable, and encounter no debt in the case of dissolution.

This policy will ensure that money received from the Student Service Levy Fee is spent in ways that benefits students.

Policy objectives

This policy seeks to determine the amount of cash reserves needed for LUSA to operate in a financially viable manner and spend the Student Service Levy Fee in an appropriate manner.

Principles

There will be enough cash reserves to allow:

- Costs to be covered between Student Service Levy Fee payments
- For twelve months of overhead costs
- For twelve months of operational costs
- To pay all liabilities
- For any long-term investment strategy

Responsibilities

The President and Executive will:

- Determine the principles of the policy

The General Manager will:

- Ensure the principles are upheld in the running of the organisation
- Liaise with LUSA's accountant when needed to discuss adequate cash reserves

Review

This policy should be reviewed annually by the LUSA Executive in conjunction with setting the annual budget.