

**Date:** 12/10/21

**Time:** 1700-1900

**Location:** Council Room

**Present:** Gregory Fleming, Philippa Jones, Ivy Harper, Maui Duley, Becky Rickard, Findal Proebst, Laura Muckle, Jack Swannell, Fiona Kay, Samantha Smalling

**In Attendance:** Harris Moana, Niamh Maxwell, Katie Blows, Cameron Butterworth, Andrew Bateup, Jeremy Kilgour, Vivian Wang

## Opening procedures

### 1. Apologies

Mel Barnett apologies  
Samantha Smalling late  
Vivian Wang late  
Maui Duley leaves early; 6pm

### 2. Disclosures of Interest

New exec cannot vote until 1<sup>st</sup> December when their term begins

### 3. Confirmation of Minutes of the Meeting held on 14/09/21

Moved G.F  
Second B.R

### 4. Matters Arising from the Minutes

Environmental policy will be brought back in next meeting  
NZISA has not responded yet  
NZUSA costs to be brought up in profit and loss

### 5. Notice of Items of General Business

N/A

### 6. Health and Safety

Blind falling down and nearly hitting Kate, has been reported to H&S

## Reports

### 7. President's Report

Taken as read

Highlighting new exec, financial hardship funds have been constantly used, present but has not been as high as last years

Pushing for student discount in the public transport with UCSA president Kim Fowler, looked like the votes would be in favour however, there was a tie in votes and therefore it was not carried through

Note that Garden Party has been cancelled, they were hoping the following Monday that it would be level 1 and therefore could happen. But have moved some of the artists to O'week for AfterGlow

Moved L.M

Second J.M

## 8. Operational Report

Taken as read

Moved G.F

Second F.P

### Profit and Loss

There is still a reflection of costs in the garden party line. The university has offered to pay for the costs of the hire. The deposits for the artists and the happy hire have been credited and will be used in the following year. With not knowing what the years to come with for Covid, the 2020 exec allowed for the financial fund to be used extra but not for certain items like food. The usage of the times with the increase of the student levy higher than 1%. Increase in the amount for the events planning next year, the items.

Assumption for 4000 students the O'week next year. There is also a increase in the costs of operational in the orientation costs line

Currently there will be a surplus for the end of the year

Question regarding the overall revenue and the \$42,000 for the following years to come and where the money will go.

The costs of QPay (\$6000) free trial last year but now have decided to carry on and it frees up the time of Brit and Bridget. Will come out of operational costs and not the club grants.

Discussion regarding the gun storage for students in halls, the university has subsidised this year however they are only willing to subsidise 50% next year therefore the club is looking for the funding via LUSA. Have been asked to bring a proposal to the next meeting

G.F moves to accept the budget for 2022

Second R.E

### Motions to be passed

#### 9. Ratified Executive Election Dates 02/08/21

Moved G.F

Second R.E

### Policies to be approved

#### 11. Executive Remuneration Policy

G.F moved to accept the policy with amendments

Second F.P

Conflict of interest that the new exec are not able to vote although it is in relation to their pay – S.S abstaining from voting

Amendment of Presidents role to be paid weekly at the start of their term rather than start of the year.

Amendment to the budget to be increased to \$5000 instead of current \$4500 for the general exec.

Overall, the budget will increase by \$3100

Point 5. The idea over the fact that the exec is still able get 50% of their pay without putting in any work. May need wording change. Possibility to be changed to competent performance. Reference the wording and the specification of what applies

## Items of General Business

### Action items

Action	Who	Carried out?
Make a proposal for the budget for NZISA	President, International rep	
Set up meeting with the upcoming exec to carry roles over	President	

Meeting ended 6:17pm